



IT Acceptable Use Statement for Learners and Students

This statement is designed to ensure you use Inclusion Education (Inclusion) devices and networks safely and appropriately so that everyone can benefit from our systems.

By using the network, you agree to follow the terms of use stated below. These terms of use apply whenever you use the network, whether you're on an Inclusion Education computer, your own device, or accessing the network from home.

Student Terms of Use

- **Account Responsibility:** You are responsible for keeping your account safe. If you think someone else is using your account, tell your tutor right away.
- **Monitoring:** Inclusion regularly checks how the network is being used to keep everyone safe. This includes monitoring your emails and other activities to protect the system from threats.
- **No Sharing Accounts:** Don't use someone else's username to log in, and don't share your password with anyone.
- **Network Security:** Don't try to bypass or break into the network's security or try to hack into any part of the network.
- **Software Installation:** You are not allowed to install software on Inclusion devices without permission. Installing unapproved software can damage the system, and you might be responsible for any costs to fix it.
- **Personal Devices:** You can only use your own devices (like phones or tablets) with permission from a Senior Leader. Any apps or software you download while connected to the Inclusion network are your responsibility.
- **Inappropriate Material:** Don't use the network or your own device to access, share, or create inappropriate content. This includes anything violent, offensive, or harmful.
- **Respectful Communication:** Don't send or post messages that could be seen as bullying, threatening, or offensive. If you receive something inappropriate, report it to a tutor immediately.
- **Photos and Videos:** Don't take photos, videos, or recordings of other students, staff, or anyone else using Inclusion devices unless you have permission from a senior member of staff.
- **USB Sticks and External Drives:** Don't use USB sticks or external hard drives at Inclusion unless you have specific permission from a Senior Leader.
- **Streaming and Downloading:** Don't use your own devices to stream, download, or watch videos on the Inclusion network.
- **Internet Access:** You can only access the internet through the Inclusion network.
- **Be Kind Online:** Think carefully about what you post or share online. Always be kind and considerate to others.