

RISK ASSESSMENT: Covid-19

Assessors name: Emma Barnard,	Date of Assessment: 19.09.2023
Site address: Inclusion School, Basingstoke & Inclusion College, Hook	Source of reference: https://www.nhs.uk/conditions/covid-19/covid-19-symptoms-and-what-to-do/

List significant hazards – anything that could cause harm	What harm could occur and who might be affected?	What measures are already in place to protect people?	What harm could still occur and how likely is this?	What more needs to be done? List extra measures needed, the person responsible for action and the timescales
Staff, learners/student, contractors and visitors attending school who are symptomatic or confirmed as positive with COVID 19 – transmission of COVID -19	Staff, pupils, visitors and contractors COVID related illness	<p><u>Vaccination</u> We encourage all staff and eligible learners / students to take up the offer of a vaccine.</p> <p>Any member of staff or learner/student who have symptoms of COVID-19 should contact their line manager / SLT to decide on next steps using the contingency planning framework</p>	Cases & transmission may still occur	<p>Continue to review and monitor that the controls implemented are being followed and take any necessary action.</p> <p>Continue to review and revise our risk assessment in accordance with latest government guidance, if further controls are needed and if cases increase then move to our contingency plan as appropriate.</p>
Transmission of COVID -19 within the school or college environment	Staff, learners / students, visitors and contractors COVID related illness	<p>Ensure good hygiene:</p> <p>Hand hygiene – Frequent and thorough hand cleaning should now be regular practice.</p> <p>You should continue to ensure that learners / students clean their hands regularly. This can be done with soap and water or hand sanitiser. Ensure ample hand washing stations/hand sanitiser are available in classrooms and key locations.</p>	Cases & transmission may still occur	Signage throughout the buildings to be reviewed and kept updated as required.

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		<p>The school and college should ensure they have enough tissues and bins to manage additional waste. Empty bins frequently to avoid overflowing.</p> <p>Display hand wash signage to remind learners / students and staff of good hand hygiene techniques. The school and college must ensure those with complex needs are supported to ensure appropriate hand hygiene is maintained.</p> <p>Respiratory hygiene – Ensure good respiratory hygiene by promoting the ‘catch it, bin it, kill it’ approach.</p> <p>Cleaning: Maintain robust cleaning schedules. This should include regular cleaning of areas and equipment, with particular emphasis on frequently touched surfaces. More frequent cleaning depending on the number of people using the space and equipment within it. Remove clutter and difficult items to clean. Appropriate cleaning materials should be used ensuring required dilution rates are used.</p> <p>Ventilation: Keep occupied spaces well ventilated by: School: The school has an Air Handling Unit (AHU) which is constantly open which means that there is natural airflow through the building at all times. The fans extract the used air and supplies mixed new air and fresh air to customised temperatures.</p>		

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		<p>External opening doors may be opened if safe to do so and appropriate. Internal fire doors must not be wedged open to improve ventilation.</p> <p>College: Opening doors and windows as appropriate. External opening doors may be opened if safe to do so and appropriate. Internal fire doors must not be wedged open to improve ventilation.</p> <p>Identify poorly ventilated spaces – take steps to improve fresh air flow giving particular consideration when holding events where visitors such as parents are on site, for example, meetings or an assembly of people</p> <p>Where mechanical ventilation systems exist ensure they are maintained in accordance with manufacturers' recommendations. Balance the need for increased ventilation while maintaining a comfortable temperature and teaching environment.</p> <p>CO2 monitors CO2 monitors are available to be able to indicate air quality in a given area.</p>		
Staff, learners/ student, contractors and visitors attending school who are symptomatic or confirmed as positive with COVID	Staff, learners / students, visitors and contractors COVID related illness	<p>Positive test result: Adults with a positive test result should self-isolate for 5 days following the day the tested (day of test being day zero)</p> <p>Children and young people under the age of 18 are required to self isolate for 3 days following the day of the test.</p>		You should support those who need to self-isolate because they have tested positive to work or learn from home if they are well enough to do so. Please refer to the school and college's remote learning policy for learners and students. Staff to liaise with their line manager regarding working from home

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		<p>However, you are asked to remain off if you have a temperature or still feel unwell after the isolation period.</p> <p>Self-isolation: Learners / students, staff and other visitors should not come onsite if they have symptoms or have had a positive test result.</p> <p>Please follow the current NHS advice at the link below: https://www.nhs.uk/conditions/covid-19/covid-19-symptoms-and-what-to-do/</p> <p>Managing suspected cases of COVID-19: If anyone in school or college develops COVID-19 symptoms, however mild, they are to go home, we will not be testing onsite.</p>		
Carrying out first aid – fleeting contact under 15 minutes.	First aider, person being treated by the first aider. Staff, learners / students, visitors and contractors COVID related illness	No PPE is required for fleeting contact - i.e. applying a plaster to a graze other than good hand washing.	Cases & transmission may still occur	

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Prolonged first aid contact lasting longer than 15 minutes.	<p>First aider, person being treated by the first aider.</p> <p>This could lead to persons involved in the first aid process becoming infected with COVID-19 through close contact</p>	<p>Ask for help. If a portable defibrillator is available, ask for it.</p> <p>Before starting CPR, use a cloth or towel to cover the patient's mouth and nose. This should minimise the risk of transmission</p> <p>If available, you should use:</p> <ul style="list-style-type: none"> • a fluid-repellent surgical mask • disposable gloves • eye protection • apron or other suitable covering <p>Only deliver CPR by chest compressions and use a defibrillator (if available) – don't do rescue breaths.</p> <p>For CPR in paediatric settings see guidance from the Resuscitation Council UK .</p> <p>Prevent worsening, promote recovery: all other injuries or illnesses</p> <p>If you suspect a serious illness or injury, call 999 immediately – tell the call handler if the patient has any COVID-19 symptoms.</p> <p>If you're giving first aid to someone, you should use the recommended equipment listed above if it is available.</p> <p>You should minimise the time you share a breathing zone and direct them to do things for you where possible.</p>		

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		<p>After delivering any first aid: Make sure you discard disposable items safely and clean reusable ones thoroughly. Wash your hands thoroughly with soap and water or an alcohol-based hand sanitiser as soon as possible.</p>		
Managing contractors – meeting those you do not usually meet	Staff, pupils, visitors and contractors COVID related illness	<p>Contractors to be made aware of our current guidance..</p> <p>If felt necessary contractors will not be allowed on site while children and young people are in school and college, unless in an urgent or emergency situation.</p>	Cases & transmission may still occur	
Managing visitors – meeting those you do not normally meet	Staff, learners / students and visitors	<p>Those who have symptoms or have tested positive must not attend school and college sites. Pre-planned appointments to be made aware of our current guidance wherever possible</p>	Cases & transmission may still occur	
Cases of COVID-19 within school settings and school outbreaks	<p>Staff, pupils, visitors and wider community.</p> <p>Increased number of positive cases within school settings may require additional</p>	<p>Contingency Plans: The school and college have robust contingency plans to manage positive cases and school / college outbreaks – this must remain up to date with the latest government guidance.</p> <p>The plan should cover:</p> <ul style="list-style-type: none"> • Roles and responsibilities • When and how to seek public health advice • Details of the types of control measures that might be required to control outbreaks. 	Cases & transmission may still occur	

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	measures to be in place	For each additional control measure include: <ul style="list-style-type: none"> • Actions you would take to put it in quickly and • How you would communicate changes to children, learners/ students, parents, carers and staff 		